**Date**

**Name**

**Address Line 1**

**Address Line 2**

By email: **enter email address**

Dear **Name**

***Re: Lecturer Invitation – Enter breed name***

***Date of Lecture:***

***Time and place of Lecture:***

Thank you for agreeing to deliver the breed lecture for the **breed name** on the **date.**

If you need resources copied or the use of a computer to deliver a PowerPoint presentation, please contact me so I can arrange for you.

When preparing your lecture, there are some areas we would like you to cover to help trainees become better judges of your breed, details are:

* A brief history of the breed
* The function of the breed
* Structure of the breed
* Breed Hallmarks – features which define your breed
* Features which help your breed perform the purpose it was bred for
* Breed comparisons – sub groups they may belong to
* How you would like your breed to be handled or judge
* Illustrations/Photographs of both excellent examples of the breeds and other where they are shortcomings
* Handouts are appreciated by our trainees
* Our trainees are familiar with the breed standards, what they need, are insights and information on what makes your breed so unique and to help them in appreciating the attributes that make you an ambassador for you breed.

It is also a requirement that 5 dogs (where possible) are made available to the trainee to examine on the night of the lecture,

The general procedure is:

1. The group co-ordinator and lecturer (if a licensed judge) examine each dog
2. Each trainee examines ach dog and writes a critique of the dog
3. The group retires to the training room after examining the dogs to discuss placings and   
   particular virtues (& faults) of the dogs presented.

What is discussed in the training room is kept confidential.

If you require assistance in organising dogs for the practical component of the lecture, please let the me.

My contact details are: **enter mobile and email address** so if you need anything or have any questions I can assist you.

Thank you for your participation.

Yours sincerely

**Enter Name**