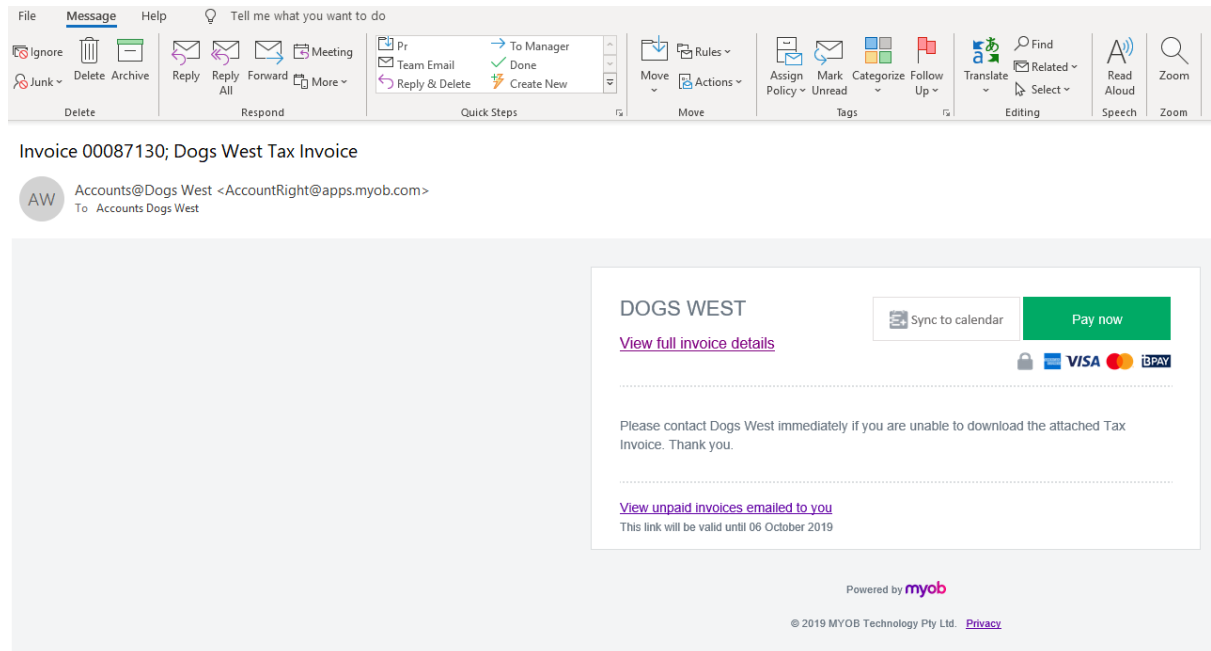


## Dogs West Accounts are now ONLINE

Dogs West has recently upgraded the accounts package which has made possible the ability to send “**online Invoices**” and receive “**online payments**”. Please refer below for a brief explanation:

1. Emails from accounts@dogswest will appear slightly different to normal. (Please note that the sender’s email address is now [AccountRight@apps.myob.com](mailto:AccountRight@apps.myob.com) however, if you need to reply to this email your email will be sent to accounts@dogswest.com:




The screenshot shows an email client interface with a toolbar at the top containing various actions like Ignore, Delete, Reply, Forward, Meeting, etc. Below the toolbar, the email content is displayed. The subject is "Invoice 00087130; Dogs West Tax Invoice". The sender is "Accounts@Dogs West <AccountRight@apps.myob.com>" and the recipient is "Accounts Dogs West". The main content of the email is a white box with the following elements:

- DOGS WEST** logo
- [View full invoice details](#) link
- [Sync to calendar](#) button
- [Pay now](#) button
- Logos for VISA, Mastercard, and iBPAY
- Text: "Please contact Dogs West immediately if you are unable to download the attached Tax Invoice. Thank you."
- [View unpaid invoices emailed to you](#) link
- Text: "This link will be valid until 06 October 2019"
- Footer: "Powered by myob" and "© 2019 MYOB Technology Pty Ltd. [Privacy](#)"

2. By clicking on the “View full invoice details” link, the Dogs West Invoice will open as a separate document.
3. By clicking on the “view unpaid invoices emailed to you” link, will show you a list of all unpaid invoices emailed by Dogs West. (Unfortunately Invoices previously emailed by Dogs West will be unavailable on this link).
4. By clicking on the “Pay Now” tab takes you to a secure payment page.
5. Please note, if you prefer you can still print the invoice and pay your invoice in your normal way.

6. Open the “view full invoice details link”:

 **DOGS WEST**  
Invoice no: 00087130 | Due date: 21/09/2019


**NOW DUE**  
**\$ 2.50**  
AUD

[PDF](#) [Print](#) [Link to MYOB](#) [Activity](#)

[Sync to calendar](#) [Pay now](#)

**DOGS WEST**  
602 Warton Rd  
SOUTHERN RIVER WA 6110

A.B.N.: **68 580 241 497**




Bill To: Dogs West

Tax Invoice  
Invoice #: 00087130

| REFERENCE: | SHIP VIA | SHIP DATE                 | TERMS  | DATE       |      |                |
|------------|----------|---------------------------|--------|------------|------|----------------|
|            |          |                           | Net 30 | 22/08/2019 |      |                |
| QTY.       | ITEM NO. | DESCRIPTION               | PRICE  | UNIT       | DISC | EXTENDED PRICE |
| 1          | AD-LY-SE | Admin Levy - Conformation | \$2.50 | ea         |      | \$2.50         |


7. Either print the Invoice and pay as you normally do or if you wish to pay now, click on the “Pay Now” tab and this takes you to a secure payment page.


8. Select your preferred payment method:

 **DOGS WEST**  
Invoice no: 00087130 | Due date: 21/09/2019

**NOW DUE**  
**\$ 2.50**  
AUD

Select payment method ⊗

Credit or Debit Card 

BPAY 

[View our privacy policy](#)

9. Enter your credit card details and press on the submit Tab:



**DOGS WEST**




Invoice no: 00087130 | Due date: 21/09/2019

**NOW DUE**

**\$2.50**

AUD

[Back](#) **Credit or Debit Card** ✕

We accept   

**Name on Card**

**Card Number**

**CVV**

**Expiry (MM/YY)**

**Amount(\$)** 2.50

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It is your responsibility to ensure goods or services have been provided to your satisfaction before you pay this invoice.

[View our privacy policy](#)

10. Payment will be received by Dogs West within 1 business day.